



Certified  
Residential Specialist

## The CRS Designation

The CRS Designation, awarded by the Residential Real Estate Council, is the highest professional designation awarded to agents in the residential sales field.

### International Requirements – Effective January 1, 2018

Requirements are for individuals who reside outside the United States, its insular possessions, the Commonwealth of Puerto Rico and Canada.

<b>CRS Education Requirement</b>	32 Credits
<b>Elective Requirements</b>	32 Credits
<b>Production Requirements</b>	<i>See List for Country Specifics</i>  The equivalent to: 75 transactions within any five years  <b>OR</b>  \$25 million U.S.D. within any five years

Designation Programs require membership in the Residential Real Estate Council. There is no time limit in fulfilling the requirements. **THERE ARE NO EXCEPTIONS TO THE REQUIREMENTS STATED ABOVE.**

# Elective Credits

A total of 32 Credits are required to complete your elective requirements for most designation programs. Choose from the following options listed below. Be sure to consult the Council's website at [www.crs.com](http://www.crs.com) for the most up-to-date options.

## Additional CRS Education

Credit will be given for any Classroom Courses, eLearning Courses, Events and Webinars above the stated Education Requirement. See CRS Education for complete list.

## National Association of REALTORS® Courses

Global Real Estate: Local Markets *16 Credits*

## Distance Learning Courses

Transnational Referral Certification Program (Offered by ICREA) *8 Credits*  
Online or live, also online version in Spanish

## NAR Designation or Certifications *OR College degree*

Bachelor's Degree	<i>16 Credits</i>
ABR	<i>16 Credits</i>
ALC	<i>16 Credits</i>
CPM	<i>16 Credits</i>
CRB	<i>16 Credits</i>
CCIM	<i>16 Credits</i>
GREEN	<i>16 Credits</i>
GRI	<i>16 Credits</i>
e-PRO	<i>16 Credits</i>

## Courses/Designations/Certifications

Any conferred by a recognized real estate association or company *8 – 16 Credits*  
that has previously been approved by CRS, please see Country Specific Electives

## Years of Experience

5 to 9 Years of Experience	<i>8 Credits</i>
10 or more Years of Experience	<i>16 Credits</i>

## Additional Production

Equivalent to 40 transactions OR \$13 million U.S. D. *8 Credits*

## Country Specific Electives

Brazil – CRECI Courses (Maximum of 16 Credits)	<i>8 Credits</i>
Portugal – Academia APEMIP Courses (Maximum of 16 Credits)	<i>8 Credits</i>
Spain/Portugal – Exclusive Listings Course (2014)	<i>8 Credits</i>
Spain/Portugal – Inmocionate	<i>16 Credits</i>
Turkey - Your Career New Agent Training Course	<i>30 Credits</i>
Turkey - Real Estate Agent Course approved by Turkish Ministry of Education	<i>30 Credits</i>
Turkey - Successful Strategies for Maximum Results	<i>24 Credits</i>
Turkey – SUCCEED Agent Mentor Program	<i>32 Credits</i>
Turkey - Customer Satisfaction Course	<i>12 Credits</i>
Turkey – Sales Closing	<i>6 Credits</i>
Turkey - Residential Properties Course	<i>18 Credits</i>
Turkey – Successful Listing Course	<i>6 Credits</i>
United Arab Emirates – Certified Practitioner’s Training for Real Estate Brokers	<i>14 Credits</i>
United Arab Emirates – Certified Diploma in Real Estate	<i>32 Credits</i>
United Arab Emirates – Certified Real Estate Timeshare Brokers Training	<i>12 Credits</i>
United Arab Emirates – Roadmap to Customer Advocacy	<i>4 Credits</i>
United Arab Emirates – RE Communication and Negotiation Skills	<i>4 Credits</i>
United Arab Emirates – Cross Cultural Training for Real Estate Practitioners	<i>10 Credits</i>

## **CRS Designation Application Process**

The requirements are further explained over the next few pages. The following requirements are for individuals who practice outside the United States, its insular possessions, the Commonwealth of Puerto Rico and Canada.

### **APPLICATION PROCESS FOR CRS DESIGNATION**

1. Submit your documentation satisfying all Designation requirements.
  - Council members who submit a Designation application with all required documentation will be awarded the CRS Designation within five business days from receipt.
  - Individuals applying for membership and Designation simultaneously will receive a notice within ten business days from receipt that all necessary documentation has been received and the applicant has been awarded the CRS Designation.
  - If the documentation is incomplete, the notice will indicate the documents necessary to complete the Designation application process.
  - Please note: the timelines are approximate. We will make every effort to process your application within the above stated timeframe except when there are extenuating circumstances.
2. Maintain ongoing active membership in the Residential Real Estate Council.

## **Production Requirements**

### **Affidavit of Required Transactions**

You and your broker must complete the Affidavit of Required Transactions. The Affidavit states that you have completed the required number of residential transactions or volume. Simply indicate your name, the date, and the number of transactions that you have completed and sign the form. You will also need your broker to sign the form verifying that you have met these requirements. If you are the broker, please sign in both places.

*Note: A residential transaction must be a single family home, townhouse, cooperative, up to and including four-unit building, duplex, condominium or a permanently affixed mobile home unit. The transaction must have an improvement on the property. For example, water rights, transportable mobile homes, acreage and lots are not acceptable. You may only list transactions for which you completed no less than 50% of the work.*



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# Affidavit of Required Transactions

**Applicant's Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

The undersigned Applicant hereby certifies and swears that all information provided is true and factual. Should the Council find through confirmation or any other means that any statements made by Applicant are not factual; such statements will jeopardize Applicant's ability to be awarded or to retain the CRS designation. The undersigned Applicant declares that the following information is true.

I am an Applicant for the CRS Designation and as a part of that application process I certify that I have completed a minimum of \_\_\_\_\_ residential transactions\* or \_\_\_\_\_ in volume.

\*Credit for completing a residential transaction is available only for the listing or sale of a single family home, a townhouse, a duplex, a building of up to and including four units, a cooperative, a condominium or a permanently affixed mobile home unit that has closed. All residential properties must include an improvement. If Applicant is taking credit for any "co-listing" (a listing or sale that you shared with another sales associate), Applicant may take credit for a half of a transaction, provided that the Applicant completed no less than fifty (50%) percent of the work on that transaction.

\_\_\_\_\_  
**Signature of Applicant**

### Certification of Applicant's Broker

I hereby certify that the above statement concerning the number of transactions in which the Applicant has worked is true and correct and accurately reflects the work done by Applicant.

\_\_\_\_\_  
**Name of Broker (Please Print)**

\_\_\_\_\_  
**Signature of Broker**

\_\_\_\_\_  
**Date**



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## Affidavit of Years of Experience

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**Please complete this form if you choose to use years of experience toward meeting your elective credit requirements.**

**Applicant's Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

The undersigned Applicant hereby certifies and swears that all information provided is true and factual. Should the Council find through confirmation or any other means that any statements made by Applicant are not factual; such statements will jeopardize Applicant's ability to be awarded or to retain the CRS designation. The undersigned Applicant declares that the following information is true.

I am an Applicant for the CRS Designation and as a part of that application process I certify that I have:

*Check one:*

- A minimum of five (5) years of real estate experience for 8 Elective Credits
- A minimum of ten (10) years of real estate experience for 16 Elective Credits

\_\_\_\_\_  
**Signature of Applicant**

### **Certification of Applicant's Broker**

I hereby certify that the above statement concerning the number of years of experience in which the Applicant has worked is true and correct and accurately reflects the work done by Applicant.

\_\_\_\_\_  
**Name of Broker (Please Print)**

\_\_\_\_\_  
**Signature of Broker**

\_\_\_\_\_  
**Date**



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## CRS Designation Application – International

Residential Real Estate Council      Phone: 001 321 321 4400  
*Send Completed Application to:* 430 N. Michigan Ave      Fax: 001 312 329 8551  
 Chicago, IL 60611      Email: CRSHelp@crs.com

**I understand that Council Membership requires annual renewal with membership dues.**

The application below is for individuals residing outside of the United States, its insular possessions, the Commonwealth of Puerto Rico and Canada.

- Instructions:**
- Please double-check the documentation that you are submitting with this application
  - Attach all required documentation to the completed form

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Suburb/Town/Postal Code: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Suburb/Town/Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website Address: \_\_\_\_\_

Preferred Mailing Address:       Company       Home

**Production and Education Requirements:**

- I have obtained 32 CRS Education Credits, 32 Elective Credits and completed the equivalent to 75 transaction sales within any five years **OR** \$25 million U.S. D. within any five years

**CRS Education**

I have completed the following CRS Education requirements

CRS Education: _____	Number of Credits: _____
CRS Education: _____	Number of Credits: _____
CRS Education: _____	Number of Credits: _____
CRS Education: _____	Number of Credits: _____
CRS Education: _____	Number of Credits: _____
CRS Education: _____	Number of Credits: _____

**Elective Requirements:**

I am submitting the following items to complete my elective requirements

Elective: _____	Number of Credits: _____
Elective: _____	Number of Credits: _____
Elective: _____	Number of Credits: _____
Elective: _____	Number of Credits: _____

**Agreement of the Applicant**

1. I understand that I cannot use the CRS Designation until I have completed the Designation requirements and have been notified in writing that it has been awarded to me. Such misuse will cause for summary termination of membership.
2. I understand that once I am awarded the CRS Designation, I must maintain my membership in good standing in the Council of Residential Specialists, including the payment of annual dues, to continue to hold and use the CRS Designation.

Signature of Applicant: \_\_\_\_\_

**Billing Information**

**Membership Fees**

- \$75 U.S. Annual Dues
- Enclosed is my check payable in U.S. funds to the **Residential Real Estate Council**.

**You can also apply for membership using a credit card at [www.crs.com](http://www.crs.com)**